

## **Community Base participant group meeting 26th June 2008**

The meeting was attended by Annette (Community Base), Nicola (Community and Voluntary Sector Forum), Paul (NHS Support Federation and Community Base trustee) and Jane (Assert and Community Base trustee)

### **1 Refugee week event**

Annette reported that the event had gone well with around 70 people coming along. There had been a good discussion and good feedback from those there. Adrian from the Credit Union did a brilliant job chairing the event and as usual Susanne's catering went down well!

### **2 Cycle store room**

Annette reported that there had been a number of complaints in the last few weeks about there being no free spaces for people to put their bikes in the cycle room because it was full. Annette said there were many dusty bikes with flat tyres in there and people would be asked to remove them as the cycle room is for the use of those wishing to cycle to work, not as a long term storage facility. Paul said one of the bikes was his and he would remove it.

### **3 Coffee Room**

Following conversations with people using the coffee room, Annette felt that the layout of the room could be improved. The oversized coffee tables meant that people had to squeeze past each other with hot cups of tea and this was hazardous. It had also been reported that one of the armchairs had a dodgy arm and it was suggested that the pictures could be replaced with something smaller and more restful. Annette suggested replacing the armchairs and reducing the size of the tables. There was general agreement that this would be an improvement.

### **4 Security at the South Wing entrance**

Nicola said that somebody who worked at Community Base had pushed past her to gain entry into the building through the South Wing entrance. Jane said that the issue of challenging people had been raised before and people needed to be vigilant to ensure each others' safety. Annette said that she would email a reminder to people at Community Base about this.