

## **Community Base participant group meeting 19th February 2009**

The meeting was attended by Colin (Community Base director) and Annette (Community Base building manager)

As only Colin and Annette turned up there was no participant group meeting. Colin said he would email the Community Base email group on the issues he was going to raise at the meeting, which are summarised here.

### **1 Photocopier**

Community Base will soon be getting a new photocopier that will be more reliable and faster than the current one.

### **2 Small meeting room**

Colin asked groups to give him their views on how to furnish the small meeting room by the end of February.

### **3 Post franking**

Colin asked groups to give him their ideas on redesigning the area for franking mail by the end of February.

### **4 New windows**

Colin reported that the local ChangeUp consortium had decided not to support our bid for funding from Capacitybuilders towards new windows for community and voluntary groups at Community Base.

### **5 Future participant group meetings**

Future participant group meetings will be held in South Wing three at 2pm on the third Thursday of each month.